RECORD OF PROCEEDINGS

Minutes of The Regular Meeting

September 8, 2025 @ 7:00 P.M.

Council met in Regular session with Lora Lyons, Brad Bohland, Nancy Speice, Jennifer Zartman, and Priscilla Kadolph present.

Guests Present: Officer Brandon Shuherk and Fire Chief Hefner

The Minutes from the August 25, 2025 meeting were read. Councilwoman Zartman made a motion to approve the minutes. Councilwoman Kadolph seconded. Councilman Bohland voted yes. Councilwoman Speice voted yes. Motion passed.

**EMS: EMS Coordinator Lyons** was not present. **Mayor Lyons** reported the following to Council:

1. There were 21 runs reported for last month with 3 runs being missed.
2. Squad 54 is out of service until further notice. There is a leak in the fuel filter housing. They are looking into a quote for replacement brakes as well.

**Fire Department: Chief Hefner** was present and reported to Council:

1. There were 6 fire runs last month.
2. There will be a Fire & EMS pre-budget meeting on September 22nd at 6 P.M.
3. The new hire Jordan Banks was unable to get his physical done at the Paulding County Hospital due to scheduling issues. Paulding only does physicals once a month, which did not fit into Jordan’s schedule. He had to go to the hospital in Bryan, which cost $1,219 for the physical. Councilwoman Kadolph motioned to approve the payment. Councilman Bohland second the motion. All voted yes and motion passed.
4. Chief Hefner got a quote for a new set of jaws for $38,116. Mayor Lyons is going to apply for a grant for $10,000, and Chief Hefner has another $10,000 to be used towards the jaws.
5. A quote was also received for a new fire truck, ranging from $550,000 to $560,000 (chassis only, no equipment). Chief Hefner recommends considering a truck purchase in 2027.

**Police Department:** **Police Chief Miller** was not present and nothing was reported.

**Street:** **Mayor Lyons** reported the following to Council:

1. Summit Sweeping went around town sweeping the streets with 3 different trucks today in preparation for the Rock the Block this coming weekend.
2. Mayor Lyons wants to get new plants for the planters not to exceed $200.00. Councilwoman Zartman motioned to approve. Councilman Bohland second the motion. All voted yes and motion passed.

**Zoning: Zoning Inspector Sinn** was not present.  **Mayor Lyons** reported the following to Council:

1. Zoning is in the process of creating an ordinance for having chickens in the Village.
2. Vacant building/home ordinance with a registration form was discussed.

**Committee Reports:**

1. Tree Risk Assessment: Councilman Bohland has made an ordinance for the grant the Village is applying for.
2. The Urban Plan has been added to the village website.
3. Jill has sent letters to residents to pick what trees they want planted from a list created by the village.

**Correspondence Letters:**

1. Rock the Block: Scheduled for September 13–14, 2025.

**OLD BUSINESS:**

1. “No Truck” signs are now up for South Laura and Dallas Streets.

**NEW BUSINESS:**

1. Resolution 2025-Q for the Annual Property Tax was brought to councils’ attention. Councilman Bohland motioned to approve the property taxes. Councilwoman Zartman second the motion. All voted yes and motion passed.
2. Council reviewed the 3 applications for the Part-Time Laborer position. Interviews are going to be held on Wednesday 9/10 at 6 P.M. and 6:15 P.M.
3. Letters have been sent to residents with appropriate tree selection for the Merrin and Oak Street tree replacements.
4. Ohio Gas has damaged a water line on Brian Drive that needed repaired. Dangler has sent the village a bill for the work for $840.00. Ohio Gas is going to be paying this bill.
5. Joe McGuigan has quoted the village $4,800.00 for tree removal around town. This includes stump removal. Councilwoman Zartman motioned to approve the quote. Councilwoman Kadolph second the motion. All voted yes and motion passed.
6. Mayor Lyons told Council that as of September 30th the Village is to have a Cybersecurity policy in place along with an incident log. Mayor Lyons presented a policy and a copy of what the log looks like if there is an incident. There is cybersecurity training as well for employees of the village to attend. Councilwoman Speice motioned to approve the policy and incident log. Councilwoman Kadolph second the motion. All voted yes and motion passed.
7. Mayor Lyons informed Council that Metalink has terminated their subcontractor, and they will be moving the boxes back where they were originally supposed to go since they were put in incorrectly.
8. The Village is trying to get an OPWC Grant for the Fairfield 1.5-inch line and Main Street (lead). Kleinfelder’s is going to be applying for the grant for the Village. Kleinfelder’s will try to get full funding. If the grant is rejected, Kleinfelder’s will try getting half of the funding instead.

**BPA: Mayor Lyons** reported to council:

1. The rusted pipe at the water plant has been replaced, and the Ohio EPA has been notified.
2. The EPA Drinking Water Source Protection Plan has been updated.

**Good and Welfare:**

The Village would like to thank Jim Hooker, Officer Brandon Shuherk, Council President Brad Bohland, Christian Bohland, Councilwoman Priscilla Kadolph, John LaBounty, Bob Steffen, Caleb Schafer, Pud Keble, Bill Lyons, Evelyn Lyons, Hunter Lyons, Jeff Hook, Bailey Coil, Dennis Dempsey, and Silas Dempsey for participating in the cleanup days.

Councilwoman Kadolph motioned to approve the financial reports from the Fiscal Officer. Councilman Bohland seconded the approval. All voted yes. Motion passed.

Councilwoman Kadolph motioned to approve the payment of bills presented. Councilwoman Zartman seconded the motion. All voted yes. Motion passed.

With no further business, Councilwoman Kadolph moved to adjourn. Motion seconded by Councilman Bohland. Meeting adjourned at 7:49 P.M.

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Mayor Lora Lyons Fiscal Officer Cassie Wright